

# BESTRENTNJ.com

## APPLICATION PROCESS REQUIREMENTS

To Our Valued Applicants:

Thank you very much for visiting our website, BestRentNJ.com and for downloading our application for an apartment. In an effort to help expedite the application and approval process, we have included a list of additional documents you will need to bring with you when applying at one of our rental offices.

We are proud of each one of our communities!

Each of our properties has its own unique features, amenities, beautifully landscaped grounds and a variety of services to make your living with us a comfortable and enjoyable experience.

We look forward to welcoming you as a new resident at one of our fine BestRentNJ.com communities!

Sincerely,

The BestRentNJ.com Team

- 1) A credit check fee must be provided in the form of a money order(s) or personal check, one per Applicant. The credit check fee must be made payable to the Apartment Community you are applying to.
- 2) \$100 deposit in the form of a personal check or money order should be made payable to the Apartment Community name. This will be applied towards the first month's rent if the Applicant is approved and returned to the Applicant only if the application is cancelled by Middlesex Management, or if the Applicant cancels ONLY within the first 5 days of completing the Application.
- 3) Copy of Social Security Card or Proof of Application for a Social Security Card and one of any of the following:
  - A. Copy of Government Issued Photo ID (only 1 required)
  - B. State-Issued Driver's License
  - C. State-Issued Non-Driver Identification
  - D. Government-Issued Passport or Visa
- 5) Photocopy of last 2 pay stubs.
  - A. If pay stubs are unavailable, the Applicant may submit a notarized employment letter from their Supervisor on their Employer's letterhead confirming the employment status and annual salary of the Applicant. If self-employed, two years of tax returns are required.

**NOTE:** Please contact the Rental Agent located in the Apartment Community of interest to learn about additional details in the Application process and what amenities are offered at that specific location.

# BESTRENTNJ.com - APPLICATION FOR RESIDENCY

(Each Leaseholder must submit a separate application)

## APPLICANT INFORMATION

FULL NAME (FIRST) \_\_\_\_\_ (LAST) \_\_\_\_\_ (M.I.) \_\_\_\_\_  
DOB: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
DRIVER'S LICENSE #: \_\_\_\_\_ STATE: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
PHONE # (Home) \_\_\_\_\_ (CELL) \_\_\_\_\_

## VEHICLES:

MAKE	TYPE	COLOR	LICENSE PLATE #	STATE	YEAR

## LIST OTHERS TO RESIDE IN APARTMENT AND CHILDREN WHO WILL VISIT ON A PERMANENT BASIS:

NUMBER OF ADULTS WHO WILL OCCUPY THE APARTMENT \_\_\_\_\_ NUMBER OF CHILDREN WHO WILL OCCUPY THE APARTMENT \_\_\_\_\_

FULL LEGAL NAME	RELATIONSHIP	DATE OF BIRTH	ANNUAL INCOME	OCCUPATION

## PRESENT ADDRESS:

STREET \_\_\_\_\_ APT# \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
RENT OR OWN (CIRCLE ONE) LANDLORD/LENDER NAME: \_\_\_\_\_ CONTACT PHONE # \_\_\_\_\_  
MONTHLY PAYMENT \_\_\_\_\_ DATES (from) \_\_\_\_\_ (to) \_\_\_\_\_

## PRESENT EMPLOYER:

NAME \_\_\_\_\_ STREET \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_  
START DATE \_\_\_\_\_ POSITION \_\_\_\_\_ MONTHLY SALARY \_\_\_\_\_  
SUPERVISOR OR HUMAN RESOURCES CONTACT \_\_\_\_\_ PHONE \_\_\_\_\_

**OTHER INCOME:** SOURCE \_\_\_\_\_ GROSS ANNUAL AMOUNT \_\_\_\_\_

## BANK ACCOUNT INFORMATION:

Bank Name \_\_\_\_\_ Account Number \_\_\_\_\_ Type of Account \_\_\_\_\_

## EMERGENCY CONTACT (NOT RESIDING WITH YOU):

(1) NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ PHONE # \_\_\_\_\_  
STREET \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

ARE YOU LEGALLY ELIGIBLE TO LIVE IN THE UNITED STATES: (Please check one)

- Yes, I am a U.S. Citizen  
 Yes, I have provided valid documentation from the U.S. Immigration and Naturalization Service (INS) that allows me to be in the country

List source of documentation \_\_\_\_\_ List ID# \_\_\_\_\_

If you have an Individual Tax ID #, please provide in the following space \_\_\_\_\_

The undersigned applicant and/or co-signer represents that all of the above statements are true and correct and hereby authorizes verification of the above information. If such information proves to be false or misleading, Owner shall have the right to deny this application. The undersigned applicant and/or co-signer hereby consents to allow the Owner, itself or through its designated agents or employees, to obtain a consumer report, and any other information it deems necessary, for the purpose of evaluating my application. I understand that such information may include, but is not limited to, credit history, civil and criminal information, records of arrest, rental history, employment/salary details, vehicle records, licensing records, and/or any other necessary information. The undersigned applicant or co-signer agrees and understands that Owner and its agents and employees may obtain additional consumer reports and criminal record in the future to update or review my account. Upon my written request, Owner will tell me whether consumer reports or criminal records were requested and the names and addresses of any consumer reporting agency that provided such reports. The undersigned applicant and/or co-signer understands that the application fee is non-refundable. If cancellation of this application is not made by the applicant within five (5) days from the date of the signing of this application, the deposit and application fee will be forfeited by the applicant. Should this application be denied by the landlord, then the landlord shall not be responsible for any claims or damages other than the return of the deposit.

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Community: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_ Security Deposit Holder (circle): Yes or No  
Bldg # /Apartment #: \_\_\_\_\_ Application Fee Collected: \_\_\_\_\_ Co-Signor (circle): Yes or No  
Unit Type: \_\_\_\_\_ Deposit Collected: \_\_\_\_\_ Yardi Applicant Code: \_\_\_\_\_  
Move-in Date: \_\_\_\_\_ Lease Date \_\_\_\_\_ to \_\_\_\_\_ Rental Agent Name: \_\_\_\_\_